

MINUTES



Tuesday, June 10, 2025 6:45pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Chris Zonneville

REGRETS

Arnab Quadry

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M Corbett at 6:45pm.

2. Chairperson's Remarks

M. Corbett informed the board that he spoke to staff on their annual staff development day on June 9th. He shared the boards appreciation for the work done by staff.

3. Declarations of Pecuniary Interest and the General Nature Thereof

None

4. Approval of the Agenda

Move item 9.5.1 to after agenda item 6

2025-33 Moved by K. Kochany, seconded by D. Mackey to approve the agenda as amended.

CARRIED

5. Delegations

None

6. Approval of the minutes

2025-34 Moved by P. Lewis, seconded by E. Perin that the minutes of the meeting of May 13, 2025 be approved.

CARRIED

7. Joani Gerber, Invest Stratford: Joani shared the results of the Svec Group consulting report and answered questions. The Grand Trunk Ad Hoc Committee will be making their recommendation to Council on July 14th.

8. Business arising from the minutes



8.1. OP 06 Remote Work Policy:

2025-35 Moved by C. Zonneville, seconded by P. Connolly to approve the Remote Work Policy as presented.

CARRIED

9. Board Education

9.1. Diversity Audit: Taziah Fioze-Booker, co-op student from Western's MLIS program, is currently conducting a diversity audit of the collection, primarily focused on the adult collection. She explained her methodology and next steps. She will leave us with guidelines for the staff to do a continuous audit of the collection.

10. Business of the Board

10.1. Updated 2025 Annual Agenda / Workplan: Received for information.

10.2. Report from PCIN: All libraries have increased their PCIN reserve due to ongoing expenses with the delivery van. Perth County Reads has announced its 2025 book: "Finding Larkspur: A Return to Village Life" by Dan Needles. All libraries will be promoting this initiative.

10.3. Report from OLS: No report.

10.4. Report from City Council: J. Burbach reported that now that the budget has passed the City is moving ahead with several projects.

10.5. Report from Library Space Committee: Joani Gerber – see agenda item 6.

10.6. Strategic Plan discussion: M. Corbett ask board members to reflect on three questions regarding the Strategic Plan; what is it, accomplishments, and direction. Discussion to continue in September.

11. CEO Reports

11.1. Monitoring Reports and Financials

2025-36 Moved by D. Mackey, seconded by C. Zonneville to accept the CEO Monitoring Reports.

CARRIED

11.2. Q2 Statistics: Received.

11.3. CEO Mid Year Workplan Review: Received.

11.4. Policy: Staff Manual: Revisions to be discussed at September meeting.

12. Correspondence: None

13. Other Business: Confirmation of date and time of next meeting: September 9, 2025 at 6:45pm

14. Adjournment

2025-37 Moved by K. Kochany that the meeting adjourn at 9.28pm.

CARRIED



Krista Robinson, CEO

Michael Corbett, Chair